Who’s who

South and Vale management

South Oxfordshire District Council
Listening Learning Leading

Vale of White Horse District Council

Working together

Introduction

On the following pages you can see who the senior managers working for South Oxfordshire and Vale of White Horse councils are and how to contact them. The shared senior team is committed to ensuring that South and Vale are two of the most successful district councils in England. We will judge that success by comparing our performance against other district councils, both in terms of the quality of services we provide and customer and resident satisfaction with what we do.

David Buckle
Chief Executive

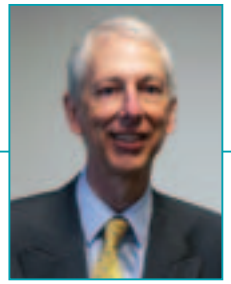
South Oxfordshire District Council
Listening Learning Leading

Vale of White Horse District Council

David Buckle
Chief Executive

Matt Prosser
Strategic Director

Responsible for:
- Corporate Strategy
- Economy, Leisure and Property



Chris Tyson
Head of Economy, Leisure and Property

Economy, Leisure & Property Service Managers

Kate Arnold
Shared Leisure Manager

John Backley
Shared Technical & Facilities Manager

Emma Dolman
Shared Arts Manager

Suzanne Malcolm
Shared Economic Development Manager

Clare Kingston
Head of Corporate Strategy

Corporate Strategy Service Managers

Liz Hayden
Shared Community Safety Manager

Ian Matten
Shared Parks & Waste Manager

Sally Truman
Shared Policy & Engagement Manager

Shona Ware
Shared Communications Manager

Toby Warren
Shared Community Partnerships Manager

Steve Bishop
Strategic Director

Responsible for:
- Finance
- HR, IT and Customer Services

William Jacobs
Head of Finance

Finance Service Managers

Simon Hewings
Chief Accountant (South)

Paul Howden
Shared Revenues & Benefits Manager

Adrianna Partridge
Shared Audit Manager

Bob Watson
Chief Accountant (Vale)

Andrew Down
Head of HR, IT and Customer Services

HR, IT & Customer Services Service Managers

Lee Brown
Shared IT Applications Manager

Geoff Bushell
Shared Performance & Projects Manager

Susan Ellis
Contact Services Manager (Vale)

Helen Hall
Shared HR Manager & HR Harmonisation Project Manager

Simon Turner
Shared IT Operations Manager

Anna Robinson
Strategic Director

Responsible for:
- Legal and Democratic Services
- Planning
- Health and Housing

Margaret Reed
Head of Legal and Democratic Services

Legal & Democratic Services Service Managers

Ian Price
Shared Legal Services Manager

Steven Corrigan
Shared Democratic Services & Elections Manager

Adrian Duffield
Head of Planning

Planning Service Managers

Richard Beel
Shared Building Control Manager

Paula Fox
Development Manager (South)

Mike Gilbert
Development Manager (Vale)

Miles Thompson
Shared Planning Policy Manager

Paul Staines
Head of Health and Housing

Health & Housing Service Managers

Paul Holland
Shared Environmental Protection Manager

Diane Moore
Shared Food & Safety and Licensing & Land Charges Manager

Lyn Scaplehorn
Shared Housing Needs Manager

Legal and Democratic Services contacts

South

Democratic Services: 01491 823217
Licensing: 01491 823209
Local Land Charges: 01491 823621

Vale

Democratic Services: 01235 540307
Electoral Services: 01235 540310 (South and Vale contact)
Legal Services: 01235 547645 (South and Vale contact)
Licensing: 01235 540534
Local Land Charges: 01235 540445

Planning contacts

South

Development Management: 01491 823740
Building Control: 01235 540357 (South and Vale contact)
Conservation and Design: 01491 823740
Countryside and Landscape: 01491 823133
Trees: 01491 823770
Planning Appeals and Enforcement: 01491 823270
Planning Policy: 01491 823725

Vale

Development Management and Appeals: 01235 540347
Building Control: 01235 540357 (South and Vale contact)
Conservation and Design: 01235 547632
Countryside and Landscape: 01235 540504
Trees: 01235 540504
Planning Enforcement: 01491 823270
Planning Policy: 01235 547632

Job descriptions

Richard Beel
Ensuring compliance with building regulations, carrying out site inspections, advising on building notice approval, full plans approval and regularisation applications.

Steven Corrigan
Provision of a comprehensive decision making service including advice and training to councillors, officers, parish councils and members of the public. Electoral services (registers, elections, polls and referendums).

Paula Fox
Pre-application advice, determining planning applications, planning enforcement, planning appeals.

Mike Gilbert
Pre-application advice, determining planning applications, planning enforcement, planning appeals.

Paul Holland
Regulation and inspection of private sector housing, contaminated land, air quality and noise nuisance complaints.

Diane Moore
Food premises inspections and health and safety inspections across the two councils. Licensing, including enforcement, local land charges registers and searches.

Ian Price
Provision of a comprehensive legal service to all services in both councils, including legal advice, drafting and advocacy.

Lyn Scaplehorn
Housing needs, delivering housing advice, maintaining the housing register and dealing with homelessness.

Miles Thompson
Overall management and coordination of the each council's Local Development Frameworks. Leads on key development/design briefs, supporting the Didcot and Science Vale UK growth agenda. Facilitating innovation and sustainable designed development. Manages the work of the joint forestry and countryside team and the joint conservation and design team.

South Oxfordshire District Council
Listening Learning Leading

Vale of White Horse District Council

Finance contacts

South
Finance/Accounts: 01491 823327
Revenues and Benefits: 01491 823830
Audit: 01491 823544

Vale
Finance/Accounts: 01235 540426
Revenues and Benefits: 01235 540385
Audit: 01235 540615

HR, IT and Customer Services contacts

South
HR: 01491 823424
IT and customer services: 01491 823923
Performance and projects: 01491 823720

Vale
HR: 01235 540345
IT: 01235 540483
Vale contact services: 01235 540329

Job descriptions

Lee Brown
Applications software for web sites and internally, including geographic information system, property systems. Capture of geographic information and maintenance of local land and property gazetteers.

Geoff Bushell
Performance management and management information, procurement advice and guidance, risk and information management, project management, online services, freedom of information and data protection acts.

Susan Ellis
Front of house services, cash office, switchboard. First point of contact for face to face, telephone and email customers.

Helen Hall
Provision of HR services via business partners including recruitment, employment advice, employee relations, learning and development and HR administration. Working direct to Management Team to complete the HR harmonisation project including restructures, remaining HR processes, harmonisation of benefits, next steps on pay and grading.

Simon Hewings
Provision of financial advice and information; budget setting, monitoring and control; closing accounts and publication of the annual Statement of Accounts; treasury management; capital strategy and control; statutory returns.

Paul Howden
Delivery of the revenues (Council Tax, Business Rates), debtors, cashiers, housing/council tax benefit and assisted travel services. Prevention and detection of benefit fraud. Financial services contract management.

Ian Matten
Management and maintenance of parks, sports pitches, play grounds, play spaces and other green spaces. Residential waste collection services, street cleaning services, removal of fly tips, graffiti and abandoned vehicles.

Adrianna Partridge
(Currently on maternity leave) Delivery of the councils' internal audit function; servicing audit and (corporate) governance committees, ad hoc reports and investigations.

Simon Turner
Provision of IT help desk and systems support. Computer networks, servers and desktop PCs. Office and mobile telephone systems. IT security and compliance with standards.

Bob Watson
Provision of financial advice and information; budget setting, monitoring and control; closing accounts and publication of the annual Statement of Accounts; treasury management; capital strategy and control; statutory returns.

Corporate Strategy contacts

South
01491 823423
Waste: 01491 823416

Vale
01235 547626
Parks, Open Spaces and Grounds Maintenance:
01235 540577 (South and Vale contact)
Waste: 01235 547640

Economy, Leisure and Property contacts

South
Arts development: 01235 515135
Facilities: 01491 823519
Public Conveniences and Land Drainage:
01491 823416

Vale
Arts development: 01235 540367
Economic development:
01235 540542 (South and Vale contact)
Facilities: 01235 540477
Leisure: 01235 540367 (South and Vale contact)
Car Parks: 01235 547665

Health and Housing contacts

South
Health: 01491 823203
Housing: 01491 823325

Vale
Health: 01235 540555
Housing: 01235 540446

Kate Arnold
Management of leisure contractors; ensuring safe, attractive, well maintained and accessible leisure centres, outdoor pools and civic halls; and increasing participation in sport and active recreation.

John Backley
Car park operations, public conveniences, emergency planning, land drainage, housing act works and flood alleviation. Facilities management of council offices, mobile home parks and some operational properties, corporate support services (cleaning, post, printing/copying and the staff canteen at South) and admin support.

Emma Dolman
Managing arts development services for both councils. Centre Director of Cornerstone Arts Centre, managing the creative programme of events and activities in the venue and out, its budget and contractors, including health and safety. Increasing access and involvement in the arts across the districts.

Liz Hayden
The community safety team and community safety partnerships. Developing a partnership approach to solving crime and disorder issues. Managing South and Vale CCTV control room in Abingdon police station.

Suzanne Malcolm
Economic development, tourism (websites and tourism marketing), LEADER project and strategic property (property portfolios, major development schemes and management of some non-operational properties).

Ian Matten
Management and maintenance of parks, sports pitches, play grounds, play spaces and other green spaces. Residential waste collection services, street cleaning services, removal of fly tips, graffiti and abandoned vehicles.

Sally Truman
Corporate planning, corporate consultation advice and support, health and safety, citizens' panel, customer satisfaction measurement, equalities, young people, climate change and energy reduction.

Shona Ware
Responsible for internal and external communications including media relations, public relations, marketing, corporate publications, website and intranets.

Toby Warren
Managing the work of the local strategic partnerships and the councils' community grants programmes, making sure that partnership working and grants improve quality of life for our residents.

Contact us

General contact

Phone: 01491 823000
Fax: 01491 823001
info@southoxon.gov.uk
www.southoxon.gov.uk

South Oxfordshire District Council
Benson Lane
Crowmarsh Gifford
Wallingford
Oxon OX10 8ED

General contact

Phone: 01235 520202
Fax: 01235 540395
comments@whitehorsedc.gov.uk
www.whitehorsedc.gov.uk

Vale of White Horse District Council
Abbey House
Abbey Close
Abingdon
OX14 3JE

We've provided general team contact phone numbers for each department, but all managers can be reached directly using the email format **name.surname@southandvale.gov.uk**

For Management Team (Chief Executive and Directors)

South
Jeanette Cox 01491 823103

Vale
Jeanette Cox 01235 540303

Alternative formats of this publication are available on request. These include large print, Braille, audio disk and email. Please call the communications team on **01491 823108** or email **communications@southoxon.gov.uk**