



## Vale of White Horse District Council – Planning Services

### Validation Checklist for applications for Advertisement Consent

Please submit this list with your completed application.

The following plans or information **MUST** be provided:

Requirement	Tick if provided ✓	
	Yes	No
<b>Completed Application Form</b>		
<b>Site Location Plan</b> (at a scale of 1:1250 or 1:2500)		
<b>Existing and Proposed Elevations</b> (at a scale of 1:50 or 1:100)		
<b>Additional Drawings of the Advertisement(s)</b> (at a scale of 1:50 or 1:100 showing the size, siting, materials, colours, finish, height above ground, projection from the face of a building, and full details of any method and intensity of illumination)		
<b>Application Fee</b>		
<b>All plans and drawings must show the paper size, scale and north point. 4 copies of the forms, plans and drawings are required unless the application is submitted electronically.</b>		

In addition to the information that **must** be submitted with your application, the following information **may also** be required, depending on the particulars of your application. See the **Validation Checklist Guidance Notes** for further advice on the information which may need to be submitted with your application.

Requirement	Tick if provided ✓	
	Yes	No
<b>Additional Drawings</b> (e.g. block plan)		
<b>Lighting Assessment</b>		
<b>Photographs and Photomontages</b>		
<b>Planning Statement</b>		

