



Vale of White Horse District Council – Planning Services

Validation Checklist for applications for a Lawful Development Certificate for an Existing Use or Operation or Activity (including those in breach of a planning condition)

Please submit this list with your completed application.

The following plans or information **MUST** be provided:

Requirement	Tick if provided ✓	
	Yes	No
Completed Application Form		
Site Location Plan (at a scale of 1:1250 or 1:2500)		
Evidence to verify the information included in the application		
Application Fee		

In addition to the information that **must** be submitted with your application, the following information **may also** be required, depending on the particulars of your application. See the **Validation Checklist Guidance Notes** for further advice on the information which may need to be submitted with your application.

Requirement	Tick if provided ✓	
	Yes	No
Planning Statement		
Photographs and Photomontages		
Supporting Information (e.g. sworn affidavits from people with personal knowledge of the existing use or activity)		
Additional Drawings (e.g. existing floor plans, elevations and/or site survey at a scale of 1:50 or 1:100)		