Voluntary and Community Sector Privacy Notice

You are being asked for your name, address, telephone number and email address so that we can process your request for information on the councils’ voluntary and community sector support, services and events. We believe this service is provided to you because it is in your legitimate interests, as well as in the council’s, to keep you informed. We will keep these records for 6 years.

You have the right to request at any time:

1. what data we hold about you; please refer to our webpage on data subject access requests, as you may wish to use our specific form for this
2. that incorrect or out of date information about you be corrected;
3. that we suspend processing your data for a short while if appropriate
4. that all your data relating to this service be removed from our records

If you would like to exercise these rights, please contact us on 01235 422171 or by email on volunteer.support@southandvale.gov.uk

Our records, and those of our contractors/partners, are regularly monitored by auditors to ensure your information is kept securely and used only for the purposes mentioned above.

If you would like to know more about how we use and store your data, please see our webpage www.whitehorsedc.gov.uk/about-us/contact-us/requesting-information/data-protection

If you believe we have not handled your personal data as we have described here, please either call 01235 422485 or contact us by email to data.protection@southandvale.gov.uk and your concerns will be fully investigated. If, after we have investigated your concerns, you are not satisfied with our conclusion, you have the right to refer the matter to the Information Commissioner’s Office (ICO). You can reach them through this link to their website or call them on 0303 123 1113. Their mailing address is:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF