



**Vale
of White Horse**

District Council

www.whitehorsedc.gov.uk

**Application for Discretionary Hardship Award
(DHA)**

Please reply to: Vale of White Horse District Council

PO Box 880

Erith

DA8 1UN

Telephone: 0345 302 2315

Email: Vowh.benefits@secure.capita.co.uk

Date:

Dear

Council Tax Reduction Reference:

Your Telephone Number:

Your Email Address (if you have one):

(This would help us to contact you quickly if we have any queries about your application.)

Please ensure that all the questions are answered as fully as possible

1. Have you claimed a DHA before? If the answer is yes, from which council did you claim and what was the outcome of your claim?

2. Why are you asking for extra help with your Council Tax?

3. Is there any prospect of your financial position improving in the near future e.g. starting work, receiving an inheritance, an award of a social security benefit etc.?



4. Please list all details of income and expenditure you make. Any income or expenditure not named, please enter into the blank boxes.

INCOME

Type of income	Amount	Frequency e.g. weekly, monthly etc.
Wages/Salary - Self	£	
Wages/Salary - Partner	£	
Income from Self-Employment	£	
Job Seeker's Allowance	£	
Income Support/Universal Credit	£	
Tax Credits	£	
State Retirement Pension/Pension Credit	£	
Private/Works Pension	£	
Child Benefit	£	
Incapacity Benefit/Employment and Support Allowance	£	
Attendance Allowance	£	
Disability Living Allowance/ Personal Independence Payment:		
Care	£	
Mobility	£	
Motability (car loan)	£	
Carer's Allowance	£	
Maintenance Payments	£	
Contributions from Household Members	£	
Rent from Lodgers and Tenants	£	
	£	
	£	

EXPENDITURE

Type of Expenditure	Amount	Frequency e.g. weekly, monthly etc.
Mortgage	£	
Endowment Payment	£	
Second Mortgage	£	
Other Loan Repayments	£	
Rent	£	
Council Tax	£	
Water Rates	£	
Ground Rent/Service Charge	£	
Building/Contents Insurance	£	
Life Assurance	£	
Pension	£	
Gas	£	
Electricity	£	
Telephone:		
Landline	£	
Mobile	£	
Mobile	£	
Food & Toiletries	£	
T.V. Licence	£	
Sky/Cable	£	
Internet	£	
County Court Orders	£	
Magistrate Court Fines	£	
Maintenance Payments	£	

EXPENDITURE cont.

Type of Expenditure	Amount	Frequency e.g. weekly, monthly etc.
Hire Purchase Payments	£	
Credit Card/Catalogue Repayments	£	
Travel Expenses (Not Car Related)	£	
Car Loan Repayments	£	
Road Tax	£	
MOT	£	
Car Insurance	£	
Petrol	£	
School Meals	£	
Clothing	£	
Laundry	£	
Prescriptions	£	
Childminding	£	
Cigarettes	£	
Drink	£	
Entertainment	£	
Holidays	£	
	£	
	£	
	£	
	£	

5. If you have children from a previous relationship, do you receive any maintenance payments for them?

Yes		No	
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If no, what steps have you taken to obtain maintenance payments?

6. Do you have any debts or loans (including rent arrears)? If so, please give details of amounts outstanding and with whom.

7. Please give details of any savings or current accounts you and your partner possess and the amount currently in each account.

Name	Account Number	Amount
		£
		£
		£
		£

8. Do you or your partner own any property? (Please tick appropriate box below)

Yes		No	
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If yes, please give details

9. Do you have any capital assets e.g. stocks and shares, more than one car etc?
Please give details.

10. Is the application for assistance due to any non-dependant deduction we are making from your Council Tax Reduction entitlement? (Please tick appropriate box below)

Yes		No	
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If yes, are there any reasons why the non-dependant cannot afford to cover the amount we are deducting?

11. Are friends or family able to assist you financially? Please give details

12. Is there any other information you feel would help your claim for a DA?

DECLARATION

- I declare that the information I have given on this form is true and complete.
- I understand that if I give false or misleading information, you will not pay me a discretionary hardship award.
- I authorise the council to verify the information, where considered necessary.
- I agree to inform the council at once of any changes in my financial circumstances, changes to the number of people in my household and any other changes, which would affect my entitlement to discretionary award.
- I understand that the council may use the information given on this form to prevent and detect fraud.
- If I try to fraudulently claim discretionary hardship award by falsely declaring my circumstances, providing a false statement or evidence in support of my application, I may have committed an offence under the Theft Act 1968. Where it is suspected that such a fraud may have occurred, the matter will be investigated as appropriate and this may lead to criminal proceedings being instigated.
- I have read and understood this declaration.

Signature

Date

