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Wootton St Helen Without Neighbourhood Plan

Consultation Statement

October 2018

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THE CONSULTATION STATEMENT

1. Introduction

The Wootton St Helen Without Neighbourhood Plan (WSHWNP) is a joint plan between the parishes of Wootton and St Helen Without with Wootton parish being the lead council. A Public Meeting was held on 17th January 2017 and was very well attended. Presentations were given by the Vale of White Horse District Council and Community First Oxfordshire and residents responded with a lively session of questions and answers. There was significant support for undertaking a joint neighbourhood plan between the two parishes.

This consultation statement has been prepared to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012 in respect of the WSHWNP. Section 15(2) of part 5 of the Regulations sets out what a consultation statement should contain:

- Details of the persons and bodies that were consulted about the proposed neighbourhood development plan.
- Explanation of how the general public, agencies and stakeholders were consulted.
- Summary of the main issues and concerns which arose through the consultation process.
- A description of how issues and suggestions have been considered and where objectives have been developed in relation to the neighbourhood plan.

2. WSHWNP Steering Group

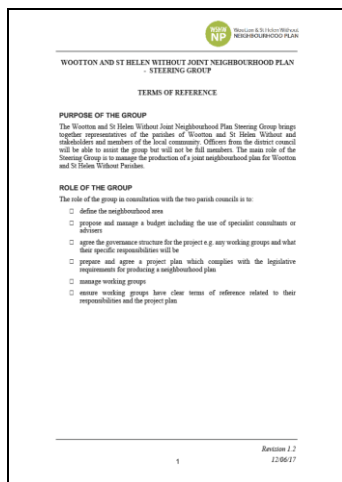
The WSHWNP Steering Group (SG) was formed in January 2017 and has met 22 times for up to 2 hours, mostly on a three-weekly basis, for a period of fifteen months (see http://wshwnp.org.uk/meetings_for_the_wshwnp-2/ for agendas and minutes). Note, SG meetings are continuing to be held on a three-weekly basis until the plan is made and to ensure that delivery and implementation are successfully passed to the two parish councils.

The SG (June 2018) consisted of:

Carole Page (Chair)
Jan Banfield (Vice-Chair)
John Ashton
Richard Bahu (Councillor St Helen Without)
Laurence Brockliss (Councillor Wootton)
Andrew Lane
Rose Osborne
Phil Painting (Councillor St Helen Without)
Mike Ricketts (Parish Clerk Wootton, Joint Liaison Officer)
Dennis Walton
Kate Zarnecki

A number of other people have been involved in the SG since its inception. In particular, George Edmonds Brown was the previous Wootton Parish Clerk and Joint Liaison Officer who retired in June 2018. Various councillors from both parish councils rotated their membership of the SG.

Terms of reference of the SG:



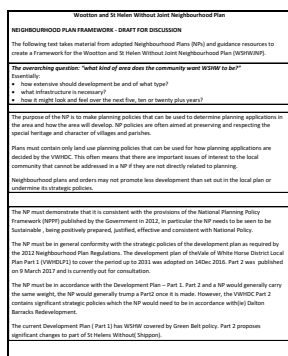
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Presentation by John Ashton, Carole Page & Richard Bahu to SG on 29 March 2017 set out the NP process for the second SG meeting. A discussion on the challenges and opportunities sought to bring out the BIG issues which the NP should address:



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An initial framework for undertaking the NP was developed to communicate the NP process, aid understanding and facilitate discussion:



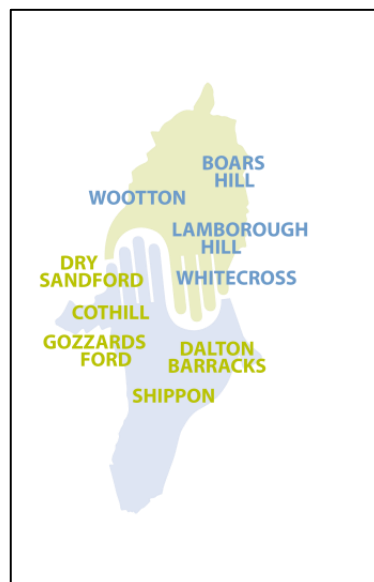
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In addition, some 30 volunteers, came forward offering skills in the following areas - business, bus service, Dalton Barracks, disability access, delivery and collection of material, development, editing, education, the elderly, environmental sustainability, finance, flooding, health, housing, law, local government, local history, marketing, planning, public consultation, proof reading, social media, technology, traffic, website and young people. A detailed list of volunteers and their skills was available to the Steering Group.

3. Who are we? - Branding the WSHWNP

The objective was to create branding which was distinctive and reinforced that this was a joint NP. Various alternatives were developed by Gwen Morgan, a marketing and graphics designer, resident of Wootton, on a voluntary basis. The SG and Parish Councils (PCs) selected their favourite design.

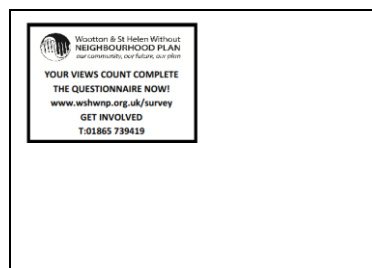
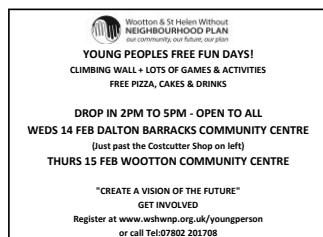
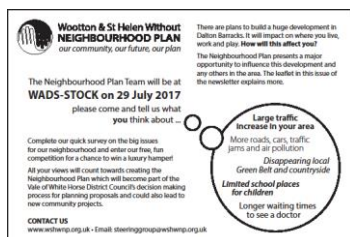
Logos:



Banners: Note the right hand side of the banner allows for customisation for each specific activity being promoted.



Adverts in various local publications:

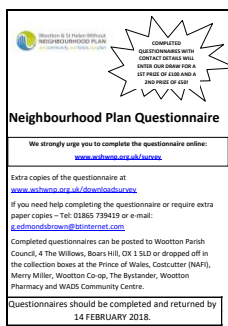
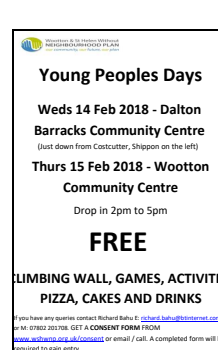
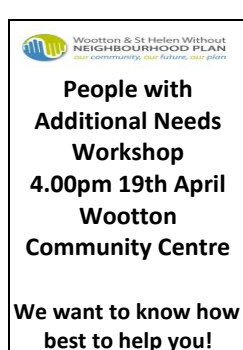
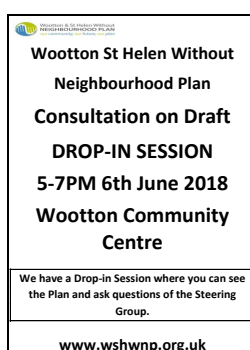


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Posters: A4 posters for parish and other notice boards around the designated area:

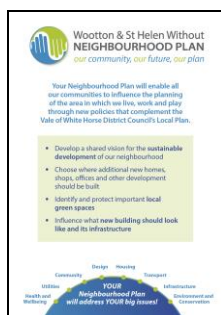


(Double click each poster to Open)



(Double click each poster to Open)

A set of three A1 posters were produced and used on a display stand at various events and meetings:



(Double click to Open)

Flyers were inserted in the WADS Newsletter and available at various locations around the designated area:



(Double click each flyer to Open)

T-shirts and sashes were produced for volunteers to wear at various events and meetings:



4. Why are we Communicating?

The SG set out to explain to the community what a NP is, what it can do, what it can't do, the NP process and how to get involved. At every stage we wanted to communicate progress, key milestones achieved, successes, emerging results and findings.

The SG sought to convince everyone that the WSHWNP is a real opportunity to influence the future of our area to meet the needs of all stakeholders in a sustainable way whilst at the same time recognising that our community will continue to grow in size, possibly substantially.

The WSHWNP was undertaken at the same time as the Vale of White Horse District Council were undertaking the development of, and consultation on, their Local Plan Part 2 (LPP2)- see

<http://www.whitehorsedc.gov.uk/services-and-advice/planning-and-building/planning-policy/local-plan-2031-part-2>. A significant site in the designated area (DA) was included, namely, Dalton Barracks and Abingdon Airfield. LPP2 proposes a development on this site of 1200 dwellings by 2031 and longer term suggests up to 4500 dwellings could be accommodated. This site is currently used by Army logistics corps and MoD for training but could be vacated by 2029.

It was important to explain to the community the clear differences between the WSHWNP process and that for LPP2. At the same time, given that the Barracks and Airfield and the associated army quarters cover a large proportion of the DA, the impact of the LPP2 proposals was a significant factor in consultation with various stakeholders. Note: the independent examination of LPP2 takes place in July 2018 and the SG made representations based on the community's views.

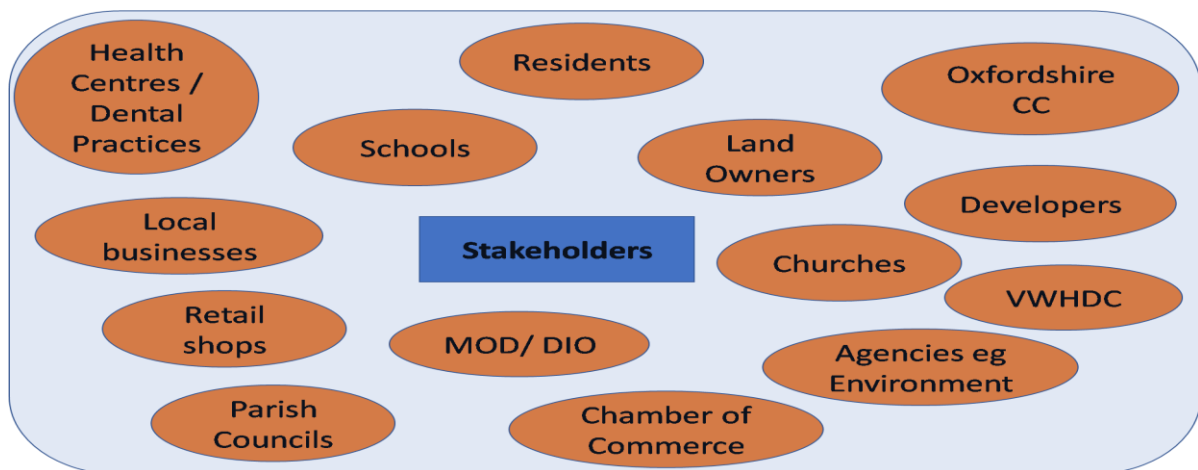
5. Why are we Engaging?

The first objective was to communicate to everyone that the WSHWNP is a real opportunity to influence the future of our area to meet the needs of all stakeholders in a sustainable way whilst at the same time recognising that our community will continue to grow in size, possibly substantially.

The second objective was to enable the SG to produce a WSHWNP which takes account of the views and needs of all stakeholders in the DA and which will receive the highest level of support in the referendum so that it is "made" by the VWHDC and is implemented.

The third objective of communication and engagement was to provide key qualitative and quantitative data for the evidence base and highlight where there are gaps in knowledge that will require further tailored engagement and if then required, research through commissioned assessments and consultancy reports.

6. Who are our WSHWNP Stakeholders?



We recognised that we would need to target communications to specific stakeholders and groups eg Businesses, Landowners, Young People and People with Additional Needs.

We noted that our residents are a diverse community and we needed to be responsive to them based on demographics, disability, ethnicity, etc. The VWHDC equalities officer provided us with a recommended basis for covering demographics and ethnicity to incorporate into our main

questionnaire (See WSHWNP Questionnaire Report at <http://wshwnp.org.uk/wshwnp-submission-neighbourhood-plan/>).

A particular group of residents in the DA are the army quarters associated with Dalton Barracks in Shippon. It was acknowledged that the army personnel were largely a transient population with a mixture of single soldiers and families with a significant proportion from overseas territories ie they were less likely to see themselves as part of the long-term vision for the community. In addition, the MoD had announced plans for Dalton Barracks to be vacated by 2029 and possibly as early as 2026 which would further reduce their interest in the future of the area.

The Army's HIVE internal communications network was utilised to promote the WSHWNP and related events to all Dalton Barracks personnel living in the army quarters in Shippon and in the wider designated area. This was facilitated by the Station Staff Officer, and the CS Senior Development Worker (SE), who gave significant support. In particular, the CS Senior Development Worker (SE) noted that a significant number of the overseas families were not fluent in English and some had literacy issues which would exacerbate them completing any questionnaire.

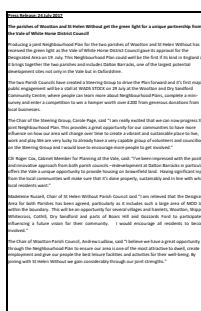
We also recognised that there are various groups involving residents such as Residents Associations, clubs and societies that will also be a valuable resource for communicating and engaging with the community (see Appendix 1).

We produced a comprehensive list of stakeholders.


7. Communications Routes

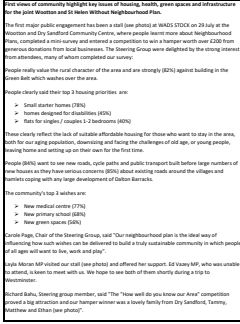
We adopted the good practice principles of the National Standards for Community Engagement (see Appendix 2). We sought to use as diverse a set of routes to reach our community as set out below:

- Community newsletter articles - circulated monthly to 1250 households in the DA (approx 75% of all households - Boars Hill residents receive their own newsletter with updates and for service personnel and their families information is available via their HIVE information system) .
<http://www.woottondrysandfordshippon.co.uk/newsletter/>
- Community website: <http://www.woottondrysandfordshippon.co.uk/>
- Boars Hill Residents Association website: <http://www.boarshill.info/>
- Dedicated Neighbourhood Plan website: www.wshwnp.org.uk and email addresses steeringgroup@wshwnp.org.uk and i-want-to-help@wshwnp.org.uk.
- Facebook page: <https://en-gb.facebook.com/Wootton-St-Helen-Without-Neighbourhood-Plan-889649391173286/> (There are some 1000 Facebook registered users in the DA).
- Notice Boards - Posters and banners on Parish / Community / Church / Shops / Pubs etc.
- Press releases



24 July 2017 - Designated Area: (Double click to open)

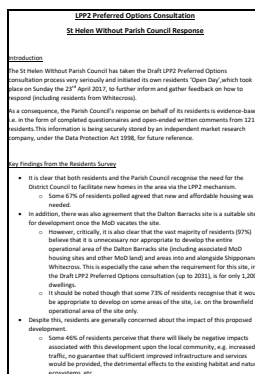
2 August 2017 - Front Page Abingdon Herald:  (Double click to open)

6 August 2017 - WADS STOCK mini survey:  (Double click to open)

30 May 2018 - Pre-submission NP:  (Double click to open)

8. What did we Learn from Our Engagement?

23 April 2017 - LPP2 Consultation. St Helen Without Parish Council sought the views of Shippon residents at an open meeting in Shippon Church Hall and via a questionnaire on the VWHDC's Local Plan Part 2 (LPP2) Preferred Options consultation. The results were submitted to the VWHDC and set out the community's views:



(Double click to open)

This is relevant to the NP as it raised for the first time the possibility of the development of Dalton Barracks due to it being proposed that the army would vacate the site. At that time, it was believed that development would be on the operational area of Dalton Barracks. However, it has since

become clear from the published version of LPP2 and the associated Supplementary Planning Document that a significant proportion of Abingdon airfield as well as the Dalton Barrack operational area is considered by the VWHDC as brownfield, ie Previously Developed Land, and could potentially be developed.

17 May 2017 - Big Issues Workshop. The Steering Group and Volunteers update workshop included a facilitated SWOT analysis – Presentation by Carole Page to SG and Volunteers Workshop on 17 May 2017:



What is a Neighbourhood Plan?

A way of helping local communities to influence the planning of an area in which they live and work.

It can be used to;

- Develop a shared vision for our neighbourhood
- Choose where new homes, shops, offices and other development should be built
- Identify and protect important local green spaces
- Influence what new building should look like

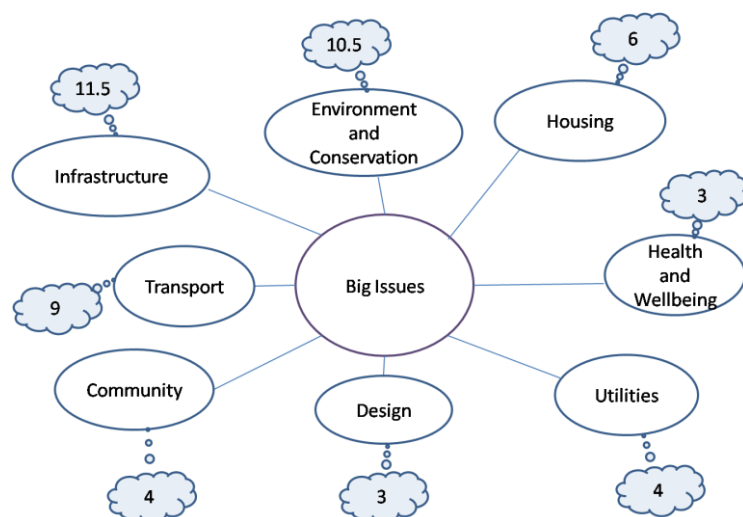


Our Community, Our Future, Our Plan




(Double click to open)

It is quite clear from every consultation and survey undertaken by the Parish Councils and the WSHWNP SG that the biggest issues on which we need to focus are: Infrastructure (including Roads, Transport), Environment & Conservation (Green Belt, Rural open character, Heritage) and Development (Housing, Facilities):



*Voting at 17 May 2017
Volunteers Workshop*

The SWOT Analysis from 17 May 2017 Volunteers Workshop reinforced the various views of residents on land use in the DA both positive and negative:

	
<p align="center">SWOT ANALYSIS - 17 May 2017 workshop</p> <p>A SWOT (strengths, weaknesses, opportunities and threats) analysis for Helen Wirthout is presented below:</p>	
<p>Strengths</p> <ul style="list-style-type: none"> • Attraction rural community • Conservation area at heart of village • High quality of life and environment • Inevitable fact can be gained in such a location • To go to the heart of the community • Strong public support for new community • Potential local base within the Parish • Strong social fabric within the Parish 	<p>Opportunities</p> <ul style="list-style-type: none"> • Recognition by developers that aims and aspirations of Parishioners, as expressed in the Helen Wirthout Plan, has to be taken into account • Recognition of the fact that the village is a community • Recognition if they are seen to significantly benefit the Parish • Recognition of Parishioners to engage themselves with developers to their mutual benefit • Realisable measures for improving Parish cohesion and amenities • Opportunity to further develop the distinctive character and feel of the village • To enhance the facilities available to local community groups • To provide residents with the opportunity to meet their housing needs within the village
<p>Weaknesses</p> <ul style="list-style-type: none"> • Lack of a village centre to act as a focus for the community • Lack of facilities to existing housing and recreational facilities • Lack of suitable recreational facilities in the village • Lack of village hall dated and in urgent need of refurbishment • Limited public transport • Lack of infrastructure to support proposed new development 	<p>Threats</p> <ul style="list-style-type: none"> • Traffic is a major problem in village and will get out worse with new developments • Development may be out of scale/keeping with aspirations of Parishioners • Large scale development may significantly affect character and notability of Parish • Possibility developments may diminish the character of the village

(Double click to open).

It should be noted that residents recognised the need for development in the DA provided it did not have detrimental impacts on the things they value and addressed their needs as well as those of new residents.


29 July 2017 - WADS-STOCK Stall. A significant music, beer and classic transport festival held at the WADS community centre - see <https://wadsstock.org/>. The WSHWNP had a prominent stall.

A WADS-STOCK competition was designed for the stall. Based on a map of the DA, entrants had to place five local photos in their correct locations to win prizes donated by local businesses which were shown on the poster below:



(Double click to open)

A Mini-survey was designed for those visiting the stall and the results and lessons learnt are given below:



Mini-Survey

Dear Residents of Wootton & St Helen Without, We are pleased to be conducting this neighbourhood plan. This will allow the Wootton & St Helen Without Neighbourhood Plan to be prepared by a local group of residents. This will allow the plan to be prepared by a local group of residents. This will allow the plan to be prepared by a local group of residents.

Questions 1-3

Questions 4-6

Questions 7-9

Questions 10-12

Questions 13-15

Questions 16-18

Questions 19-21

Questions 22-24

Questions 25-27

Questions 28-30

Questions 31-33

Questions 34-36

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Questions 1183-1185

Questions 1186-1188

Questions 1189-1191

Questions 1192-1194

Questions 1195-1197

Questions 1198-1199

Feedback on WADS STOCK Mini-survey - Richard Bahu & Janine Elliott

We have identified some of the problems that are common to many of the completed surveys.

1) people do not know which parish they belong to. It does not seem to figure in their mind to know necessary

2) people do not know the meaning of ethnicity. (C of E was written by some)

3) The age demographics of those that gave answers to their age is predominantly older.

We need to decide on the bottom age for next Q. Maybe 16.

4) because of the school defined holiday season we felt that a lot of parents with school age children were not in the home facility to be in WADS to take part.

5) there was little ethnic diversity.

6) green spaces and issues were of higher importance than even I expected.

7) it is quite possible that because we have people who work abroad, overseas, or incredibly long hours, they do not attend such local events as there is a lack of time and energy.

8) because of the cost of attending such an event, then maybe disadvantaged low income families would not be there. We need to get their views.

9) those with mobility issues may not have ventured as far as the field.

10) household about

11) enough far now asking some more unusual questions on topics such as charging points for electric cars for every dwelling.

Solar generation on every dwelling.

Wider roads. (CWP in Oxford has built such narrow residential roads that the Biffa bin lorries could not travel along them to collect refuse without going onto the pavements and the grass verges. Domestic parking is an issue there.)

There were a surprising number of completed questionnaires from residents of neighbouring parishes who felt affected by what happens in our NP area.

We have categorised these separately. There will be implications for their NP of large scale development.

(Double click to open)

10 October 2017 - Presentation to Volunteers Meeting:



Volunteers Meeting – 10 Oct 2017 Programme


- Welcome & Introduction – Carol Page, Chair Steering Group
- Update on Neighbourhood Plan – Time line
- Pilot questionnaire – when completed > Questionnaire Table
- Visit Tables: Development, Infrastructure, Environment & Conservation, Young People, Local Plan Part 2 and Steering Group to learn more, offer support and sign-up!
- Feedback from Tables
- Next Steps

Our Community, Our Future, Our Plan

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An early draft questionnaire was piloted to some 20 attendees and their feedback was used to refine the main questionnaire.

8 November 2017 - Business Workshop. A meeting was organised for businesses, land owners and developers. A short questionnaire was developed and the results are given below:



BUSINESS EVENING, WEDNESDAY 8th NOVEMBER

QUESTIONNAIRE

Name: _____ Company: _____

Telephone: _____ E-mail: _____

1. What are the benefits of running a business in Wootton or St Helen Without?

2. What are the problems of running a business in Wootton or St Helen Without?

3. What would improve the business environment?

4. What are the future hopes of the Wootton or St Helen Without in your business?

Would you be prepared to join a Business Forum (see reverse for details)? Yes / No

George Edwards Group
E-mail: george.edwards@woottonplan.co.uk
Tel: 01263 719955

If you need more space for comments please use the reverse

NOTE ON BUSINESS / LANDOWNER EVENT

8th NOVEMBER 2017

Business	Name	Company
1	Mr. Edwards	Edwards Group
2	Mr. Edwards	Edwards Group
3	Mr. Edwards	Edwards Group
4	Mr. Edwards	Edwards Group
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100	Mr. Edwards	Edwards Group

1. What are the benefits of running a business in Wootton or St Helen Without?

2. What are the problems of running a business in Wootton or St Helen Without?

3. What would improve the business environment?

4. What are the future hopes of the Wootton or St Helen Without in your business?

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10 November 2017 - Wednesday Club. A very active community group is the Wednesday Club which meets at the WADS community centre. A presentation was given on the WHSWNP and a mini-survey was handed out (same as used at WADS-STOCK), the results of which were:


Wootton & St Helen Without
NEIGHBOURHOOD PLAN
our community, our future, our plan

Wootton & St Helen Without - 18 November 2017 - Results of What Survey - 18 completed

Question 1: Did you think the plan to build more homes is important to the future of the village?

Question 2: Do you think that new roads and public paths should be built and public transport improved before more are built?

Question 3: Do you think we will need any of the following in the future?

Question 4: Do you think it is important to build a new village centre?

Question 5: Do you think it is important to build a new village centre?

Question 6: Do you think it is important to build a new village centre?

Question 7: Do you think it is important to build a new village centre?

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Question 100: Do you think it is important to build a new village centre?

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Again, the results show a consistent picture of the views of the community on their wishes and concerns.

13 December 2017 - Vision and Objectives Workshop. We organised an open workshop to generate our NP objectives and prioritise them. These objectives will provide the focus for developing the NP planning policies and for potential community projects and actions. We also had a presentation from Nigel McGurk on "Why Neighbourhood Plans Matter". He is an extremely experienced NP examiner and has been appointed to advise the SG on the draft policies and to write the "Basic Condition Statement" for the WSHWNP.


Wootton & St Helen Without
NEIGHBOURHOOD PLAN
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Christmas Open Evening – 13 Dec 2017 Programme

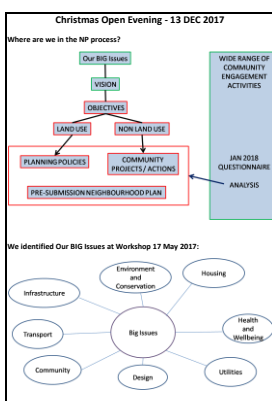
➤ Welcome & Introduction – Jan Banfield, Deputy Chair Steering Group
 ➤ "Why Neighbourhood Plans Matter" – Nigel McGurk, Our Consultant
 ➤ Update on NP and Purpose of this Evening – Richard Bahu

➤ Split into Groups to generate Objectives for the NP
 ➤ Feedback from Tables
 ➤ Vote on top Objectives for the NP
 ➤ Next Steps and Close – Jan Banfield

Our Community, Our Future, Our Plan

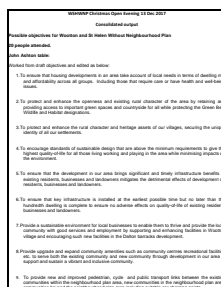
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The handout for 13 December workshop:



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The output from the 13 December workshop was the basis for setting the vision and objectives for the NP:



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3 February 2018 - Pop-up events to promote WSHWNP and questionnaire.

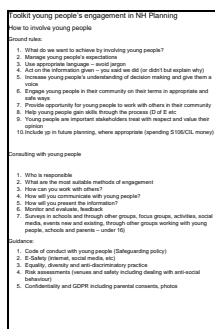
Two pop-ups were set up in Shippon and Wootton to enable residents in the DA to meet with members of the SG to find out more about the NP and answer any questions. In Shippon the pop-ups were at Costcutter and also in the Price of Wales pub.



14 and 15 February 2018 - Young People Events. A key group identified by the SG was young people, who were clearly seen as key to the future of any community. A sub-group was set up with participation from VWHDC, Damascus project and WSHWNP SG. It met on several occasions to plan the two events: 14 February at the Dalton Barracks Community Centre (kindly facilitated by the army) and 14 February at the WADS community centre.

A grant from My Community enabled the participation from the Oxfordshire Play Association who provided various equipment, Adventure Plus who provided and operated the climbing wall. In addition, the Police provided a police van and two local community officers.

The VWHDC's Youth Engagement Officer, provided a toolkit for engaging with young people:



(Double Click to open)

There were particular issues for any events involving young people such as safeguarding and health and safety. A consent form and risk assessment were created as given below:

WISAP® Young People Events 1.8 & 1.9 Feb 2016		Risk Assessment
		Date Completed: 7 Feb 2016
		Version: 1
Completed by:	Richard Bahr	Sector: Neighborhood Plan Steering Group
Impact	Who Might Be Harmed	Control Measures
Table Corners	All Participants	Dropping into table corners Ensure participants are not running around.
Chairs	All Participants	Carpentering / twisting of chairs Ensure chairs are sat on correctly, not tilted onto 1 or 2 legs
Scissors	All Participants	Call/Cutting back Use scissors safely, avoid hand injuries, know where pointed and sharp ends are when thrusting with. Use sufficient supervision of each table. Use adult supervision at all times.
Spoken Hopes/Poems (during sharing after a meal) and music	All Participants	Fall-off Clashing of Head Bowl Children walking across scene Ensure game is structured to avoid participants running directly at each other. Explain use of the games clearly. Clearly mark off areas.
Honour Young Hopes (collecting and sharing faith in futures)	All Participants	Fall-off Clashing of Head Bowl & Tripping of fingers as bowl Ensure game is structured to avoid participants running directly at each other. Explain use of the games clearly. Clearly mark off areas. Ensure participants are holding objects securely at all times. Use adult supervision at all times.
Handed mallet - creating rhythm using a verse	All Participants	Tripping/ Ringer / picking from an bridge swing pen Use adult supervision at all times. Explain use of games clearly.
Card-mat - children's magic tricks, juggling, stunts, acrobatics, juggling	All Participants	Juggle and handle juggling pens Use adult supervision at all times. Explain use of equipment clearly. Use clearly marked area with sufficient room for each activity.

(Double Click to open)

The events were promoted by posters, banner, advert in WADS Newsletter and to schools in the DA and beyond:

 Wootton & Stroud Welfare and Community Association
01296 410000
www.woottonandstroud.co.uk

Young Peoples Days

"A VISION OF THE FUTURE"

Drop in between 2pm to 5pm



Weds 14 Feb 2018 - Dalton Barracks Community Centre
(Just down from Costcutter, Shippon on the left)

Thurs 15 Feb 2018 - Wootton Community Centre

Tell us what you like about the area, what could be better and what's missing? We genuinely want to know!

Plus have fun for **FREE** on:

CLIMBING WALL PLUS LOTS OF GAMES AND ACTIVITIES



FREE PIZZA, CAKES AND DRINKS

If you have any queries contact Richard Bush
e: richard.bush@btinternet.com or M: 07802 201708.


.....

GET A CONSENT FORM FROM www.wtwhm.org.uk/consent or email if

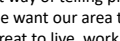
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Several local food outlets donated catering for the events: Wootton Co-op, Dominos Pizza Abingdon, Costcutter Shippon, Tesco Abingdon and Waitrose Abingdon.

During the events a rolling presentation was projected:

 **DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT**
CITY OF JOHANNESBURG
www.joburg.org.za

Neighbourhood Plan is:
best way of telling planners
what we want our area to look like
and be great to live, work and play in.

 Up to 2031

Our Community, Our Future, Our Plan

(Double Click to open)

Graffiti walls were created at both events and run by the Damascus project team. The design of the walls was based on:

INTERVIEW 10 *Gravett Wall Questions*

What does 'community' mean to you?

What do you like about the area?

What do you dislike about the area?

What's missing from the area?

Where do you hang out and why?

What do you do outside of school time?

What does Friday night look like for young people living here?

What issues are important to you?

MSWHPPV *House modelling - Emotion - Feeling*

How would you design a home you would like to live in?

Now / in the next 5 years / When you move out of your family home

Top 10 Biggest issues impacting young people today:

- Lack of employment opportunities
- Failure to succeed in education system
- Issues related to body image
- Family problems
- Substance abuse
- Pressures of materialism
- Lack of affordable housing
- Negative stereotyping

(Double Click to open)

The results of the graffiti walls at the two events are given below:

MSHWNP YP Graffiti Wall Questions Results 14 Feb St Helen Without Dalton Barracks Community Centre What does "community" mean to you? A group of people working together as a team Family (2) People People look after each other Support others (2) Helping each other People look after each other Being supportive What do you like about the area? Community Centre (2) Park (2) The outside coffee Being outdoors The house Being active/being in business The school The park because there is a lake and a swing Primary school has good staff Being What do you dislike about the area? Park is tiny and old Park is old and dangerous and needs more equipment (P) No clubs or facilities for children or teenagers (P x 2) No other park (2) No club for Judo or P x 2 No through village

MSHWNP YP Graffiti Wall Questions Results 15 Feb Wootton & Dry Sandford Community Centre What does "community" mean to you? A group of people working together as a team Family (2) People People look after each other Helping each other Community centre - don't go to only place to go Help each other Helping What do you like about the area? Park (2) School Primary school Community school School Park close to school Community Playing field (2) People (2) - like (2) For people - good food Being at home Being (2) - in the house Community centre garden Being close All amenities No Park and lots of friends
--

(Double Click to open)

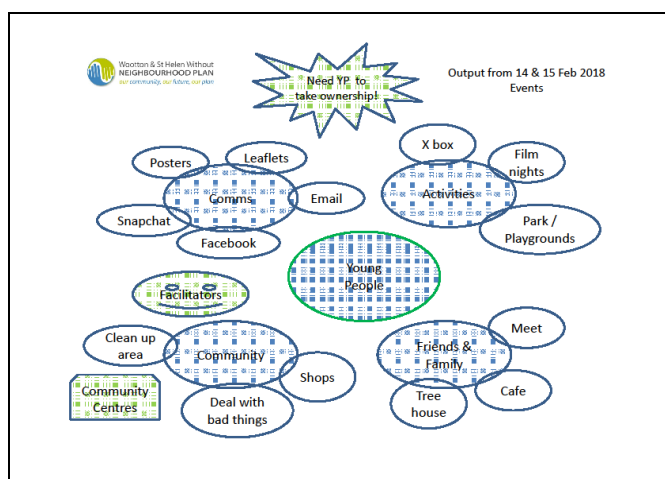
The VWHDC's Art Development Officer, Abi Brown, secured an artist, Emily Cooling, to work with the young people to create model houses, amenities etc to give a further insight into how they see development in the DA:



Some photographs from the two events are shown below:

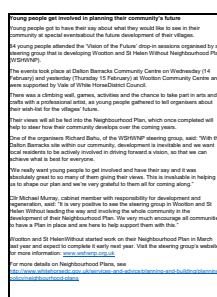


The key findings for young people are summarised below:



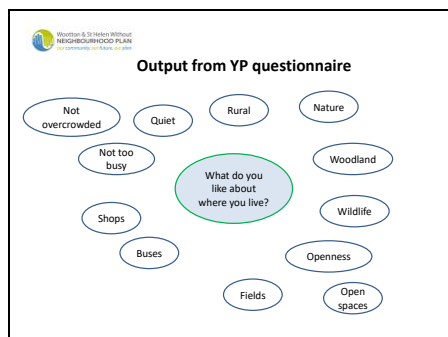
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After the events a press release was drafted by the VWHDC Communications team:



(Double Click to open)

Note: A separate young peoples' questionnaire was distributed to every household along with the main NP questionnaire and full details are given in the WSHWNP questionnaire report (See <http://wshwnp.org.uk/wshwnp-submission-neighbourhood-plan/>). The results are summarised below:



(Double Click to open)

All these young people engagements were used to draft young people policies for the WSHWNP. In addition, the rich pool of views and proposals are being taken forward as potential community projects by the two parish councils. Note, the SHW PC is already seeking support from young people to develop heritage and nature trails in 2018.

February / March 2018 - Questionnaire

As a key part of the community engagement, a comprehensive questionnaire was developed based on the need to ensure that it would provide complementary evidence to enable neighbourhood planning policies to be formulated. In addition to the main community questionnaire, it was felt that a separate shorter questionnaire should be designed to enable young people to give their views. Full details of the WSHWNP questionnaires are given in the separate WSHWNP questionnaire report which accompanies this Consultation Statement (See <http://wshwnp.org.uk/wshwnp-submission-neighbourhood-plan/>).

In order to give the broadest potential for participation, it was decided that not only would online versions be available but hard copies would be delivered to every household in the designated area. This proved correct as roughly twice as many hard copies were returned as completed online.

The questionnaires were designed over a period of several months by reviewing questionnaires used by other neighbourhood plans, online advice and guides, extensive consultation with VWHDC officers and survey design / market research experts as well as setting up a small working group and piloting with volunteers. In particular, the Community Engagement Officer, VWHDC, gave significant support as did the Young Peoples Development Officer VWHDC.

The questionnaire had 18 questions which covered household data and issues (Part 1) followed by 30 questions which sought to capture residents views and data (Part 2).

A separate working group was created to assist in the development of the questionnaire aimed at young people, which was defined as those up to the age of 18. In particular, the VWHDC Young Peoples Development Officer, provided guidance to ensure all safeguarding issues were covered. Members of the Damascus Project also contributed by suggesting suitable questions based on their extensive work with young people.

Diverse methods were used to ensure as wide an awareness as possible of the questionnaires such as: Posters on parish notice boards and various locations / banner at Wootton shops / series of WADS Newsletter articles and adverts leading up to distribution of envelopes / WSHWNP website.



The NP entry on the Wootton Road to the annual scarecrow competition in Wootton

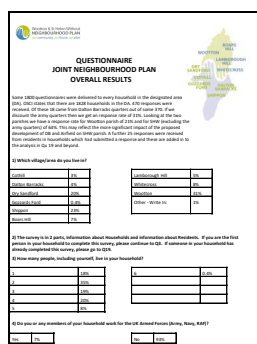
In order to maximise the reach of the questionnaires in St Helen Without parish, the Army's HIVE internal communications network was utilised to promote them and related events to all Dalton Barracks personnel living in the army quarters in Shippon and in the wider designated area. This was facilitated by the Station Staff Officer, and the CS Senior Development Worker (SE), who gave significant support.

Completed questionnaires could be posted to Wootton Parish Council or dropped off in the collection boxes at the Prince of Wales, Costcutter (NAFI), Merry Miller, Wootton Co-op, The Bystander, Wootton Pharmacy and WADS Community Centre.

The deadline for returning completed questionnaires was extended from 14 February to 4 March in order to ensure a high rate of return.

Datapogo, run by Arthur Fletcher, Fellow of the Market Research Society, were contracted to refine the questionnaire and produce the online version. They created the online version using the Surveygizmo tool (<https://www.surveygizmo.com/>). As a completely independent organisation, they maintained complete confidentiality of the completed questionnaires and only provided the NP Steering Group with the anonymous analysis. The online and hardcopy data were combined to provide the basis for the analysis.

The quantitative data were analysed overall for the whole of the DA and also by parish and village. Further sub-analyses are possible if subsequently required by the two parish councils. The data were analysed in two parts, namely household (Questions 1-18) and resident (Questions 19-48):



**QUESTIONNAIRE
JOINT NEIGHBOURHOOD PLAN
OVERALL RESULTS**

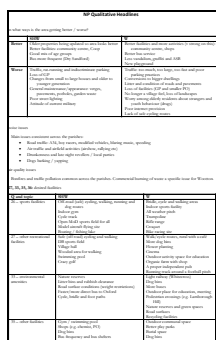
1,000 questionnaires were distributed to every household in the designated area (DA) and 1,000 copies were placed in 100 collection boxes in the area. 1,000 copies were placed in 100 collection boxes in the area. 1,000 copies were placed in 100 collection boxes in the area.

Area	Households	Residents
Wootton	100	100
St Helen Without	100	100
St Helen With	100	100
St Helen Without	100	100
St Helen With	100	100
St Helen Without	100	100
St Helen With	100	100
St Helen Without	100	100
St Helen With	100	100

© The joint project is a joint project between the Wootton & St Helen Without NEIGHBOURHOOD PLAN and the Wootton & St Helen Without NEIGHBOURHOOD PLAN. It is a joint project between the Wootton & St Helen Without NEIGHBOURHOOD PLAN and the Wootton & St Helen Without NEIGHBOURHOOD PLAN.

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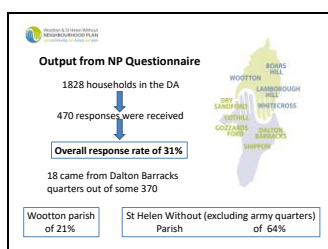
In addition to the quantitative data, a number of questions enabled people to enter comments and additional text responses. The analysis of the qualitative data was undertaken by one of our volunteers, Dr Janet Banfield, Lecturer in Geography, University of Oxford, who has expertise in the analysis of such data. The qualitative analysis is summarised below and representative key comments and responses have been incorporated in the drafting of the Neighbourhood Plan:



(Double click to open)

11 April 2018 - Policy Development and Questionnaire Results Workshop

The results of the questionnaire were presented at an open workshop at the Wootton and Dry Sandford Community Centre on 11 April 2018 and the Powerpoint presentation is given below:



(Double click to open in Powerpoint)

Interpretation of the results needs to recognise that the views of residents of the two parishes on land use differed. Those in SHW parish, particularly in Shippon, would be most directly affected by the LPP2 proposed development of Dalton Barracks and Airfield. Whereas those in Wootton parish, when in discussions, expressed relief that their parish had completely avoided any large developments having noted that various sites had initially been put forward for consideration. In effect, Wootton residents' responses in the questionnaire often reflected their desire to ensure development would take place at Dalton Barracks and the Airfield.

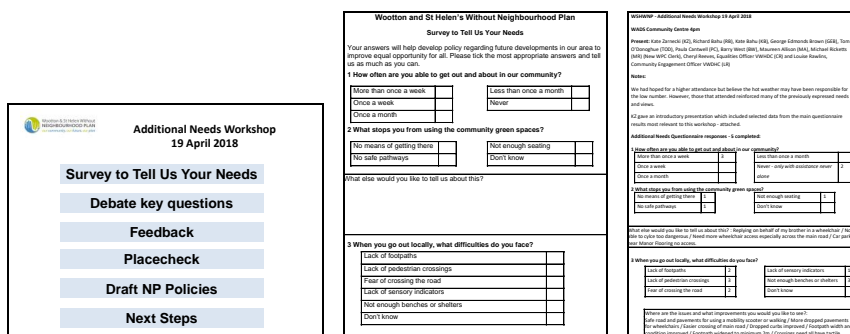
It was acknowledged that the army personnel were largely a transient population with a mixture of single soldiers and families with a significant proportion from overseas territories ie they were less likely to see themselves as part of the long-term vision for the community. In addition, the MoD had announced plans for Dalton Barracks to be vacated by 2029 and possibly as early as 2026 which would further reduced their interest in the future of the area. Also, by comparing the separate Insight profiles (See References 1 and 2) for the two parishes, it is clear that St Helen Without has a much higher percentage of people between the ages of 18 and 40 than Wootton, nearly 2.5 times higher. This appears to be predominantly due to the army personnel. For this reason, we believe this age group's response to the questionnaire was on the low side compared to the Census data. Also, some of their views would have been captured by the main householder, who would often be over the age of 40, completing the questionnaire on behalf of their household.

Key aspects of the WSHWNP policy development were presented, including green buffers and local green spaces, and discussed at the workshop based on the presentation below:



(Double click to open)

19 April 2018 - Additional Needs Workshop. A sub-group was set up to develop a short questionnaire and organise a workshop for those with additional needs and anyone who could contribute on their issues and needs relating to the DA and the NP. The sub-group quickly adopted the broader term "Additional Needs" rather than the narrower "Disabilities" term to be as inclusive as possible. This also was reflected in the main questionnaire. The output from the workshop is give below:



(Double click to open)

Key support groups were invited including Age UK, Dementia Oxfordshire, Alzheimer's Society, Oxfordshire Mind (Abingdon), Carers Oxfordshire, Stowford House Care Home - Shippon and the Citizens Advice Bureau.

The output of the workshop was used to draft policies for people with additional needs for the WSHWNP. In addition, the views and proposals are being taken forward as potential community projects by the two parish councils.

9. Engagement

A number of additional engagement activities were undertaken:

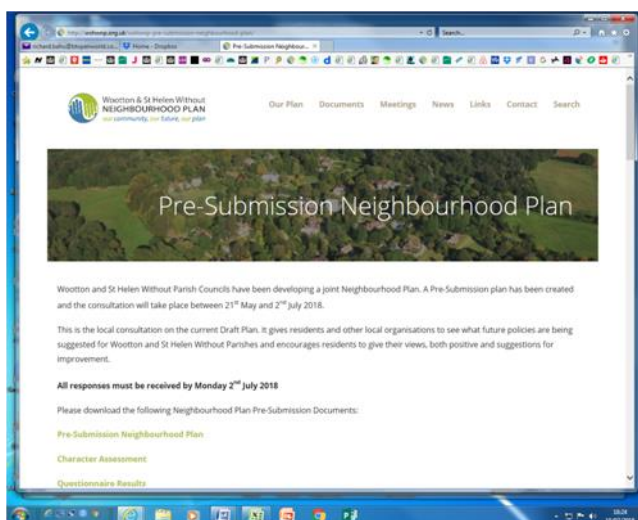
- Dedicated email addresses for input and for people to volunteer: steeringgroup@wshwnp.org.uk and i-want-to-help@wshwnp.org.uk.
- **Members of Parliament** - The WSHWNP DA is covered by two MPs, Layla Morgan MP and Ed Vaizey MP. They were both keen to be involved. Note Layla Morgan attended our stall at WADS-STOCK - see below. They responded very positively to the draft pre-submission WSHWNP. It is very likely that a joint meeting with members of the SG at Westminster will take place later this year.
- **Formation of four Sub Groups** acting as Focus Groups on Development, Infrastructure, Young People and Environment & Conservation - First meetings held in August 2017. After a number of meetings and discussions between the Sub Groups and the SG, it was felt that there were so many interrelated issues and links between Development, Infrastructure, and

Environment & Conservation that it would be much more effective to hold workshops which brought everyone from the Sub Groups together at key stages in the neighbourhood planning process. This proved to be the case.

- Placecheck interactive web based tool** - This online tool was created to map the DA. The interactive map enables users to drop pins at specific locations and add comments on their likes, dislikes and where there is a need for improvement: see <https://placecheck.info/en/>. It was particularly useful to help identify key local green spaces, infrastructure issues, heritage assets and a wide variety of other issues. The specific Placecheck map for the WSHWNP can be seen at www.placecheck.info/maps/wootonsthelen.
- VWHDC LPP2** - The SG had various meetings with the VWHDC Planning Department, their consultants, HDA, developing the Supplementary Planning Document for Dalton Barrack / Airfield and the Defence Infrastructure Organisation and their consultants, Carter Jonas, who also were developing a long-term master plan for the development of Dalton Barrack / Airfield.

10. Consultation Pre-submission draft Neighbourhood Plan

The pre-submission draft WSHWNP was launched for consultation on 21 May 2018 for a period of just over 6 weeks. The closing date for responses was 6 July 2018. The consultation was widely publicised: posters, banner, press release, WADS newsletter 4 page insert. Hard copies of the pre-submission draft WASHWNP were available at WADS community centre, Bystander Wootton, Co-op Wootton, Prince of Wales Shippon, Costcutter Shippon and Abingdon Library. Comment forms were provided and posting boxes were placed at each location. Written comments could be posted to the Wootton Parish Clerk. The pre-submission draft WSHWNP was also available online together with the Character Assessment and a summary of the questionnaire results. An online comment form was available as well as an email address, wshwnp@gmail.com.



10.1 Statutory Consultation Responses

The VWHDC provided a list of the statutory bodies to whom we had to send our NP with their contact details as set out below (Yellow = email sent 24 May 2018; chasing email sent 11 June 2018; Green = confirmation of receipt of email, Red = consultation response received by closing date):

Oxfordshire County Council
The Coal Authority

Homes and Communities Agency
Natural England
Environment Agency
Historic England
Network Rail
Highways England
Marine Management Organisation
BT - Not aware of any role
EE
Three
EMF Enquiries - Vodafone & O2
Oxfordshire Clinical Commissioning Group
NHS England
Amec Foster Wheeler E&I UK (on behalf of National Grid)
UK Power Networks
Thames Water - Developer Services
Abingdon Town Council
Besselsleigh Parish Council
Cumnor Parish Council
Drayton Parish Council
Marcham Parish Council
Sunningwell Parish Council
Vale of White Horse District Council
Cherwell District Council
West Oxfordshire District Council
South Oxfordshire District Council
Oxford City Council
Swindon Council
Wiltshire Council
West Berkshire Council

Note: The VWHDC submitted their response on 10 July 2018 after the closing date.

10.2 Non-Statutory Responses

We sent a number of key individuals and stakeholders our NP as set out below (Yellow = email sent 24 May 2018; chasing email sent 11 June 2018; Green = confirmation of receipt of email, Red = consultation response received by closing date):

Catherine Webber, VWHDC District Councillor
Richard Webber, Oxfordshire County Councillor
Layla Moran, MP for Abingdon and Oxford West
Ed Vaizey, MP for Wantage
Defence Infrastructure Organisation (Carter Jonas)
Cothill House, Preparatory Boarding School, Cothill
Manor School, Shippon
St Helen & St Katharine School (Playing fields in Shippon)

In addition, responses were received from:

Dry Sandford Primary School - Provided a "PowerPoint with recorded responses of pupils aged between 8 and 11 who attend Dry Sandford School regarding the Neighbourhood Plan. The School Council have noticed a huge demand for sport and leisure activities although there are a few requests for fast food establishments! - School Council":



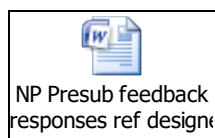
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Developer - Pye Homes (Edgars Ltd planning consultancy)

Residents - We had two responses from residents by email.

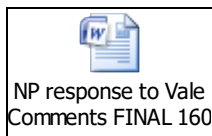
10.3 Consolidated Assessment of Responses

The WSHWNP SG considered all the comments received by the closing date and the following table set out in detail what actions were decided for each comment:



(Double click to open)

The WSHWNP SG had to use the previous comments provided by the VWHDC dated 9 May 2018 on an earlier draft as this was the only response within the deadline. However, the 10 July and 9 May comments appear to be virtually identical. The following table set outs in detail what actions were decided for each comment:



(Double click to open)

Appendix 1

List of Stakeholders

Organisations / Groups
Steering Group
Volunteers Group
Development sub-group
Infrastructure sub-group
Environment & Conservation sub-group
Wootton Parish Council
St Helen Without Parish Council
VWHDC
OCC
Drayton PC
Radley PC
Sunningwell PC
Cumnor PC
Marcham PC
Besselsleigh PC
Abingdon Town Council
Boars Hill Residents Association
Home Close Residents Association
Friends of Shippon
WADS Community Centre eg Weds Club etc
Ridgeway and Sandy Lane Association (TRASLA)
Residents -Dalton Barracks Service personnel and families (HIVE)
Residents - by village / hamlet
Residents - by age group - young / additional needs

Housing Associations
Health Centres / Dental Practices
Businesses / Retail Shops
Developers
Landowners
Churches
Historic England
Natural England
Environment Agency
Thames Water
Coal Authority
Homes and Communities Agency
Network Rail
Highways England
Marine Management Organisation
BT
EE
EMF - Vodafone & O2
Oxfordshire Clinical Commissioning Group
NHS England
National Grid
Dry Sandford School
Cothill School
Manor School
St Helen & St Katharine School

Appendix 2

National Standards for Community Engagement

see <http://www.scdc.org.uk/what/national-standards/> and
<http://system.voicescotland.org.uk/login/?next=/>

Our engagement and consultation sought to adopt these good practice principles:



Resources

Community Planning Toolkit <https://www.communityplanningtoolkit.org/community-engagement>

NP Worksheet 4: <https://mycommunity.org.uk/wp-content/uploads/2016/08/My-Community-Roadmap-Worksheets-PR.pdf>

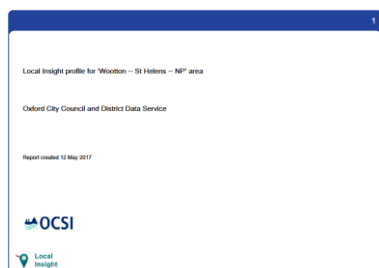
My Community - Social Survey toolkit: https://mycommunity.org.uk/wp-content/uploads/2016/12/Social-survey-toolkit_final.pdf

Forum for Neighbourhood Planning - Resources:
<http://www.ourneighbourhoodplanning.org.uk/resources/documents>

VWHDC NP Toolkit: <http://www.whitehorsedc.gov.uk/services-and-advice/planning-and-building/planning-policy/neighbourhood-plans/neighbourhood-planning>

References

Local Insight Profile Designated Area - Oxford City Council and District Data Service created 12 May 2017 - Used in WSHWNP analysis as deadline for questionnaire responses was 3 March 2018.



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Note: Due to the statistical process for dividing up areas of the country the Profile is not truly representative of the whole area.

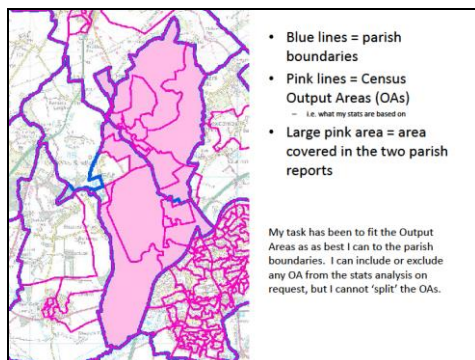
Local Insight Profile Designated Area - Oxford City Council and District Data Service created 17 April 2018 - Received after WSHWNP analysis was completed.



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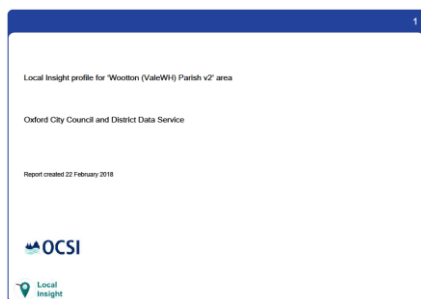
Note: The map below supplied with the Profile appears to indicate that some areas in the designated are missing such as Cothill and Dry Sandford. This is due to the statistical process for dividing up areas of the country. This means that the Profile is not truly representative of the whole area.

Associated Designated Area Mapping for Insight Profile



(Double click to open)

Local Insight Profile Wootton Parish - Oxford City Council and District Data Service created 22 February 2018



(Double click to open)

Note: Due to the statistical process for dividing up areas of the country the Profile is not truly representative of the whole area.

Local Insight Profile St Helen Without Parish - - Oxford City Council and District Data Service created 22 June 2018



(Double click to open)

Note: The map below supplied with the Profile appears to show areas included which are outside the designated area and also some areas are missing such as Cothill and Dry Sandford. This is due to the statistical process for dividing up areas of the country. This means that the Profile is not truly representative of the whole area.

Associated SHW Area Mapping for Insight Profile:

