

**The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018
Application for a licence to sell animals**

1	Standard applicant profile section
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Please complete all the questions in the form.
If you have nothing to record, please state "Not applicable" or "None"

2	Type of Business	
2.1	Pet Shop	
2.2	Home Sales	
2.3	Internet Sales	
2.4	Wholesales	
2.5	Third Party Sales	
2.6	Hobby Sales (Pet Fairs)	
2.7	Sale of animals to the public as pets by means of a fixed or minimum donation	
2.8	Other please state	

3	Type of Application	New		Renewal		If new, go to 3.a
3.2	Existing licence number					
3a	Further details about the applicant					
3.3	Do you have any training certificates or qualifications?	Yes / No	If no, go to 3.5			
3.4	Please provide details of training certificates and qualifications					
3.5	Please provide details of relevant experience					
3.6	Date of birth					

4	Premises to be licensed	
4.1	Name of premises/trading name	
4.2	Address of premises	
4.3	Telephone number of premises	
4.4	Email address	
4.5	Do you have planning permission for this business use?	Yes/No

5	Accommodation and facilities	
5.1	Number and size of rooms to be used	
5.2	Heating arrangements	
5.3	Method of ventilation of premises	
5.4	Lighting arrangements (natural & artificial)	
5.5	Water supply	

5.6	Facilities for food storage & preparation		
5.7	Arrangements for disposal of excreta, bedding and other waste material		
5.8	Isolation facilities for the control of infectious diseases		
5.9	Fire precautions/equipment and arrangements in the case of fire		
5.10	Do you keep and maintain a register of animals?	Yes / No	
5.11	When the premises is closed what arrangements are in place to ensure the welfare of animals.		

6	Animals to be sold				
	Please provide details of the animals to be sold				
	Type		Maximum Number	Details of accommodation including size	Age at which to be sold
6.1	Dogs / puppies	Yes/No			
6.2	Cats /kittens	Yes/No			
6.3	Rabbits	Yes/No			
6.4	Guinea Pigs	Yes/No			
6.5	Ferrets	Yes/No			
6.6	Domestic small rodents	Yes/No			
6.7	Other non-domestic species (mammals)	Yes/No			
6.8	Birds	Yes/No			
6.9	Reptiles and Amphibians	Yes/No			
6.10	Fish	Yes/No			

7	Veterinary surgeon		
7.1	Name of usual veterinary surgeon		
7.2	Company name		
7.3	Address		
7.4	Telephone number		
7.5	Email address		

8	Emergency key holder		
8.1	Do you have an emergency key holder?	Yes / No	If no, go to 9.1
8.2	Name		
8.3	Position/job title		

8.4	Address		
8.5	Daytime telephone number		
8.6	Evening/other telephone number		
8.7	Email address		

9	Disqualifications and convictions		
	Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:		
9.1	Keeping a pet shop?	Yes/No	
9.2	Keeping a dog?	Yes / No	
9.3	Keeping an animal boarding establishment?	Yes/No	
9.4	Keeping a riding establishment?	Yes/No	
9.5	Having custody of animals?	Yes/No	
9.6	Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006?	Yes/No	
9.7	Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?	Yes / No	
9.8	If yes to any of these questions, please provide details,		

10	Additional details		
	Please check local guidance notes and conditions for any additional information which may be required		
10.	Additional information which is required or may be relevant to the application		

11	Standard declaration and signature section		
11.1	Payment		
	Payment must be made at the time of making the application		

11.2	Model Licence Conditions & Guidance		
	All applicants to tick that they have read the applicable model licence conditions & guidance		
	Pet Vending		
	Animal Boarding		
	Performing Animals		
	Riding Establishments		
	The Breeding and Sale of Dogs		

11.3	Additional Information		
	Please attach the following Information		
	A plan of the premises		
	Insurance policy		
	Operating procedures		

11.3	Additional Information	
	Risk Assessments (including Fire)	
	Infection control procedure	
	Qualifications	
	Training records	

11.4	Declaration	
	This section must be completed by the applicant. If you are an agent, please ensure this section is completed by the applicant.	
	I am aware of the provisions of the relevant Act and model licence conditions. The details contained in the application form and any attached documentation are correct to the best of my knowledge and belief.	
	Ticking this box indicates you have read and understood the above declaration	
	Full Name	
	Capacity	
	Signature	
	Date	