**Elections – Privacy Notice**

**The reasons why we process your data:**

The council is required to process personal information about electoral candidates and their agents in order to register their candidacy and meet our legislative obligations.

**How we collect your data:**

* Manual forms
* Emails
* Telephone Calls
* Online
* Letters

**The lawful basis for processing your data:**

* Public Task

**The type of personal data we process:**

* Name
* Address
* Email Address
* Telephone Number
* Date of birth
* Signature

**Special (Sensitive) category data:**

* Political Opinions (political party)

**Lawful Basis for Processing Special Categories of Personal Data:**

* Made public by the data subject

**Processing of personal data relating to criminal convictions and offences:**

* Not applicable

**Sharing your data:**

* Candidates and Agents names and addresses are made public (in terms of candidates address, unless specifically requested otherwise)
* Cabinet Office
* Returning officers
* Electoral Commission
* Town and Parish councils
* Contracted printers to print poll card, postal packs and other electoral material

**Automated decision making :**

* Not applicable

**How long we keep your data:**

Data will be kept until the election period is finished and there has been no call for an election petition. Generally 1 year.

The declaration of results, which contains the candidate's name, is made public permanently.

Expenses returns are kept for either 1 or 2 years