



**Vale  
of White Horse**  
District Council



**South Oxfordshire  
District Council**

## Full Planning Application Validation Checklist (Minor Development)

Complete this checklist and submit it with your application to develop:

- 1-9 new dwellings,
- development of dwellings on a site of less than 0.5 hectares,
- applications creating floorspace of up to 999 sqm and applications for development on sites of less than 1 hectare.
- changes of use

**You will need to submit this completed checklist with your application. It will not be accepted without it.**

Guidance and information on the drawing and documents listed below can be found in our Validation Checklist Guidance Note.

### National requirements

Requirement	Included – Y/N	If No, short statement why detail is not required
Completed application form, signed and dated		
Completed Ownership Certificate (A, B, C or D as appropriate) – within application form		
Correct application fee		
Location Plan		
Existing Site/Block Plan		
Proposed Site/Block Plan		
Existing and Proposed Elevations		
Existing and Proposed Floor Plans		
Existing and Proposed Roof Plans		

<b>Requirement</b>	<b>Included – Y/N</b>	<b>If No, short statement why detail is not required</b>
Site sections and finished floor and site levels		
Design and Access Statement		
Fire Statement		

## Local List Requirements

In addition to the national requirements set out above, the following information may also be required and this is dependent on the particulars of your application and proposal.

Please see the Validation Checklist Guidance Note for further advice on the information which may need to be submitted with your application.

<b>Requirement</b>	<b>Included – Y/N</b>	<b>If N short statement why not required</b>
Acoustic Report/Noise Impact Assessment		
Affordable Housing Statement		
Agricultural, Rural or Occupational Worker Dwelling Justification and Development		
Air Quality Assessment		
Arboricultural Assessment/Tree Survey		
Archaeological Survey/Assessment		
Biodiversity Assessment and Surveys		
CIL Form 1 and measurements plan		
Contaminated Land Survey and Report		
Drainage Report – Foul and Surface Water		

<b>Requirement</b>	<b>Included – Y/N</b>	<b>If N short statement why not required</b>
Economic Statement		
Energy Statement (SOUTH ONLY)		
Environmental Statement		
Flood Risk Assessment (site-specific)		
Heads of Terms for S106 draft		
Heritage Statement		
Landscape Assessment/LVIA		
Landscaping Plan (hard and soft)		
Nutrient Neutrality Assessment (VALE ONLY)		
Planning Statement		
Proposed Street Scene		
Recycling and Waste Management Plan		
Structural Survey		
Sustainable Design Measures Statement/Checklist		
Topographical Survey		
Transport Assessment/Statement		

Requirement	Included – Y/N	If N short statement why not required
Viability and Financial Information		

September 2022