

**Application for a non-material amendment following grant of planning permission Validation Checklist**

Complete this checklist and submit it with your application to make a minor change to an approved planning proposal.

**You will need to submit this completed checklist with your application. It will not be accepted without it.**

Guidance and information on the drawing and documents listed below can be found in our [Validation Checklist Guidance Note.](https://www.southoxon.gov.uk/wp-content/uploads/sites/2/2022/12/2022-12-07-Final-Validation-Guide.pdf)

**National requirements**

|  |  |  |
| --- | --- | --- |
| **Requirement**  | **Included – Y/N**  | **If No, short statement why detail is not required**  |
|  Completed application form, signed and dated   |   |   |
|  Completed Ownership Certificate (A, B, C or D as appropriate) – within application form   |   |   |
|  Correct application fee   |   |   |
|  Proposed plans relevant to the non-material amendment sought   |   |   |

**Local List Requirements**

|  |  |  |
| --- | --- | --- |
| **Requirement**  | **Included – Y/N**  | **If N short statement why not required**  |
|   Form detailing the non-material amendment sought    |   |   |
|  Revised CIL Form 1 and measurements plan   |   |   |

December 2022