

**Application for a non-material amendment following grant of planning permission Validation Checklist**

Complete this checklist and submit it with your application to make a minor change to an approved planning proposal.

**You will need to submit this completed checklist with your application. It will not be accepted without it.**

Guidance and information on the drawing and documents listed below can be found in our [Validation Checklist Guidance Note.](https://www.southoxon.gov.uk/wp-content/uploads/sites/2/2022/12/2022-12-07-Final-Validation-Guide.pdf)

**National requirements**

|  |  |  |
| --- | --- | --- |
| **Requirement** | **Included – Y/N** | **If No, short statement why detail is not required** |
| Completed application form, signed and dated |  |  |
| Completed Ownership Certificate  (A, B, C or D as appropriate) – within application form |  |  |
| Correct application fee |  |  |
| Proposed plans relevant to the non-material amendment sought |  |  |

**Local List Requirements**

|  |  |  |
| --- | --- | --- |
| **Requirement** | **Included – Y/N** | **If N short statement why not required** |
| Form detailing the non-material amendment sought |  |  |
| Revised CIL Form 1 and measurements plan |  |  |

December 2022